

Meeting between GBPC Chairman & Neighbourhood Plan Committee representatives

Monday 10th April 2017 – 8pm

36 Night's End Road

Meeting 12 of the GBNP Committee & Representatives

Richard Henwood – Leading meeting

Paul Claxton – Chairman GBPC & Chair NP Housing Theme Group

Natalie Holmes – Vice Chair, Neighbourhood Plan Committee

Jim Culkin – Chair NP Environment Theme Group

Agenda

1. Housing Theme Group – getting back on track
 - a. Progress to date
 - b. Sharing information and contributions
 - c. Communications between the theme group and the Parish Council
 - d. Get back on track items needed
2. Community Assets information
 - a. Recreation ground
 - i. Ownership / Purchase
 - ii. Maintenance information
 - iii. GBCC agreements
 - iv. Other usage
 - b. Community Pavilion
 - i. Pavilion hire information
 - ii. GBCC lease and agreements
3. Any other information needed for the Neighbourhood Plan
4. Working together
 - a. Personal grievances
 - b. Communications
5. AOB

Meeting 12 of the GBNP Committee & Representatives

Actions, Owners & Deadlines

Richard Henwood

1. Arrange a meeting with Neighbourhood Plan Theme Group Chair's & other Chair's to discuss the structure of the Neighbourhood Plan Committee to avoid conflicts of interest and share out workload. **Deadline: When Peter Mitchell returns from holiday circa 15th May.**
2. Add to the Agenda of the next Parish Council meeting the debate regarding the use of the Community Pavilion outside of the cricket season. Assess the desire for increasing the private hire bookings, the policy for a 4 hour minimum, the security of the regular users equipment etc. Also explore the idea of community members on the Pavilion Committee and an alternative Booking Secretary. **Deadline: for next GBPC meeting in May**

Natalie Holmes

3. Contact Gary Kirk to confirm – **Deadline: 13th April**
 - a. Clarification of the funding request need – is it for work to continue, or additional funds for the reserve site assessment, or both
 - b. Clarification on what the reserve site assessment involves – inputs and outputs, who undertakes this, are the outputs binding if preferred sites are not in agreement (i.e. does not include the 'Pears' site)
4. Send all Neighbourhood Plan minutes etc to the new GBPC Website developer for upload to the site. To include folder structure for ease of presentation. **Deadline: 17th April (dependency on Action 10)**
5. Email all Neighbourhood Plan Committee and Theme Group members to remind them for comments on other Theme Group outputs. **Deadline: 13th April**

Paul Claxton – Actions can be delegated out to members of the Housing Theme Group where appropriate

6. Housing Theme Group section requires consultation evidence on housing types, sizes etc including community actions. **Deadline: 17th April to provide firm timescales for submission**
7. Housing Theme Group section requires ½ page introduction. **Deadline: 17th April to provide firm timescales for submission**
8. Housing Theme Group to produce a Limit to Development Map. **Deadline: 27th April (dependency on Action 12)**
9. Review other Theme Group outputs and provide comments (in conjunction with committee members either via email or face to face). **Deadline: 17th April**
10. Send to Natalie & Richard contact details of the Website Developer. **Deadline: 13th April**

Jim Culkin

11. Obtain further clarification on Separation Land from HDC and circulate. **Deadline: 13th April**
12. Obtain A0 or A1 map of Village for Housing Theme Group to complete a Limit of Development. **Deadline: 13th April**

All

13. Keep all informed and copied in to all communications moving forward. **Deadline: ONGOING**